

## Copy Center - Mission

The mission of the BMCC Print Center is to offer cost-effective copying services to the campus community. We will strive to provide quality and timely service to patrons, students, academic and administrative units of the college.

**NEW!**

## Duplo Cutter/Creaser/ Slitter



This machine enables “bleed-to-edge” final products. It can also perforate to provide documents with tear-apart functionality. BMCC Copy Center will utilize this machine for printing business cards “in-house” and full-color flyers and posters up to 11x17 without a white border.

## Equal Opportunity Disclosure Statement

Blue Mountain Community College is an equal opportunity educator and employer. For a full EEO disclosure statement please go to [www.bluecc.edu/EEO](http://www.bluecc.edu/EEO).

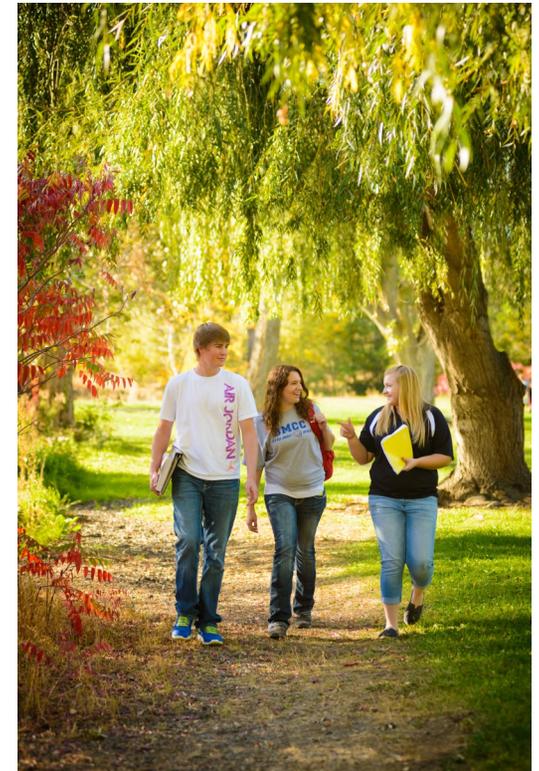
## Print Center - Contact Info

BMCC PRINT CENTER  
Pioneer Hall  
2411 NW CARDEN  
PENDLETON, OREGON 97801

Phone: 541-278-5966  
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[www.bluecc.edu/printcenter](http://www.bluecc.edu/printcenter)

# BMCC PRINT CENTER





**ORDER ONLINE THROUGH HelpDesk  
or send an email, call or walk in!**

## Products

- Color and Black/White Copies
- Flyers
- Presentations  
(Color Printing, Coil Binding, Covers, Tabs)
- Brochures
- Manuals  
(Color Printing, Coil Binding, Covers, Tabs)
- Postcards  
(Color Printing on cardstock, various sizes, mail merge)
- Invitations
- Booklets
- Newsletters
- Business Cards
- Letterhead (pre-printed)
- Envelopes (pre-printed)
- BMCC Note Cards (pre-printed)

## Price List

### Services

Business card printing & cutting (quantity of 240) .....	22.50
(quantity of 600) .....	37.50
Facsimile (FAX)	
Within 541 area code .....	.50 per sheet
Outside of 541 area code .....	1.00 per sheet
Scan.....	no charge
Duplo Cutter/Slicer/Creaser .....	.75 per cut
Hand paper cutter.....	.50 per cut
Fastback Binding	
Narrow.....	1.00 per strip
Wide .....	1.00 per strip
Comb binding .....	1.00 each
Coil binding .....	1.00 each
Laminate -	
Hot .....	.50 per inch
Cold.....	.25 per inch

### Copy and Print

#### **Ricoh 5100 Color copier**

**Ricoh 8100 Black and White**  
Folds, Streamline Punches,  
Booklet Folds, Staples, scans.

Single-side print.....	.05 each
Color bond (extra) .....	.01 each
Color Copy (per side) .....	.35 each

#### **Campus-wide self service machines**

Single-side print/copy .....

.....	.07 each
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#### **Premium papers available**

Colors, textures, gift cards, envelopes,  
transparencies  
..... Prices vary

## BMCC Copy Right Guidelines

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