



Drug & Alcohol Abuse Prevention Program
Biennial Report

2015-2017

Drug and Alcohol Prevention Program Biennial Report 2015-2017

The federal Education Department General Administrative Regulations (EDGAR) Part 86 require, as condition of receiving funds or any other form of financial assistance under any federal program, that Blue Mountain Community College (BMCC) must certify it has adopted and implemented a program “to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees” both on the college’s premises and as part of any of its activities, in order to comply with the Drug-Free Schools and Campuses Regulations.

In preparation of such certification, I have verified that BMCC is including all mandatory components as identified in EDGAR Part 86, Subpart B, Sec. 86.100: 1) annually notifying each employee and student, in writing, of standards of conduct; a description of appropriate sanctions for violation of federal, state, and local law and campus policy; a description of health risks associated with alcohol and other drug use; and a description of available treatment programs, 2) has developed a sound method for distributing annual notification information to every student and staff member each year, and 3) has prepared a biennial report on the effectiveness of our Drug and Alcohol Abuse Prevention Program and the consistency of sanction enforcement.

The report of the results of the biennial review are contained within this document. I have reviewed and approve of this report.

Respectfully,

Cam Preus, President

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Drug and Alcohol Abuse Prevention Program Description

Blue Mountain Community College has established a DAAPP to prevent the abuse of alcohol and use or distribution of illicit drugs by BMCC students and employees, both on its premises and as a part of any of its activities. BMCC is committed to maintaining a drug-free institution to create a safe and healthy learning and work environment and to assist its students and employees who may have problems with drugs or alcohol. In compliance with the Drug Free Schools and Campuses Act, BMCC provides and distributes to its college community information covering the following areas:

- Standards of conduct related to drugs and alcohol for students and employees
- Disciplinary and legal sanctions for students and employees in violation of policy
- Description of the health risks associated with illicit drug use and alcohol abuse
- Description of drug and alcohol programs/resources that are available to students and employees

Program Goals and Achievement Activities

The BMCC DAAP Program has five goals to guide efforts and assessment of program effectiveness. Below are the five goals:

Goal 1: Students and employees are aware of the BMCC DAAP Program, with specific knowledge regarding college codes of conduct, sanctions and repercussions, and health risks associated with alcohol abuse and illicit drug use.

Goal 2: Students and employees are aware of the support resources available, with specific knowledge regarding on-campus resources, community resources, and how to refer concerning situations to appropriate administrators at the college.

Goal 3: Students and employees participate in alcohol abuse and illicit drug use awareness and prevention trainings.

Goal 4: DAAP Program elements are based upon research supported effectiveness or best practices and informed by data collected through local needs assessments; such data should include analysis of the use of and perceptions of alcohol and illicit drugs.

Goal 5: Model a continuous improvement framework in the management and delivery of the DAAP Program.

In support of the above, BMCC is developing an ongoing awareness campaign and education program to train students and employees on alcohol and other drug abuse issues on college campuses and this will be fully implemented at the conclusion of the academic year 2017-18. Our efforts will include but not be limited to the following:

- 1) Dissemination of drug and alcohol informational brochures and posters throughout our locations, that inform on the dangers, health risks, and legal repercussions of drug and alcohol abuse.
- 2) Utilization of MyStudentBody, www.mystudentbody.com a comprehensive web-based wellness program offered to students, staff, and faculty at BMCC whereby individuals can self-assess, participate in surveys, and learn more through self-directed modules on the topic of drugs and alcohol. A survey through MyStudentBody will be administered to BMCC students and employees in the spring of 2018. This survey will provide us with baseline data to inform future DAAPP enhancements.
- 3) Utilization of SafeColleges to administer required training for students and staff. Safe Colleges is an online training solution that provides access to drug and alcohol abuse prevention material. Mandatory training for current employees will be held in the winter of 2018 and students serving in leadership positions (Ambassadors, Associated Student Government, Clubs, and Athletic Teams) will receive required training in the spring of 2018. The SafeColleges software tracks student and employee completion. Information about SafeColleges and the drug and alcohol trainings they provide can be found here, <https://www.safecolleges.com/courses/alcohol-awareness-for-students/> and <https://www.safecolleges.com/courses/drug-awareness-and-abuse/>.
- 4) Activities sponsored by the BMCC Student Health and Wellness Resource Center as well as BMCC Wellness Committee will be focused on drug and alcohol abuse awareness and prevention. A minimum of one event winter 2018 and spring 2018 will be provided.

Biennial Review Responsible Offices and Officials

The Dean of Student Development and Success is the administrator responsible for ensuring completion of a biennial review of the DAAP and report. The Director of Human Resources also has supporting responsibilities related to the biennial review, the report, and the delivery of program services and components.

While the above positions have the duty for ensuring completion of the biennial review and associated report, the College will utilize existing campus committees such as the Wellness Committee and Behavioral Intervention Team (BIT), to assist in these efforts. Involving campus committees and employees beyond the responsible administrative positions helps ensure representatives with direct connection to and knowledge of the DAAP program and its impact on the College contribute to adequate assessment and appropriate program improvements. These committee memberships include personnel across multiple departments and disciplines, including Instruction, Library, Student Affairs, Athletics, Student Health and Wellness, Instruction, Information Technology, Safety Officer, student representative, and a representative from the local policy department. Oversight responsibility of the BMCC Drug and Alcohol-Free College administrative procedure is assigned to the Vice President of Administrative Services and in consultation with the Vice President of Student Affairs.

In addition to BMCC's Drug and Alcohol-Free administrative procedure and DAAPP, BMCC will utilize the Part 86 Compliance Checklist that is available in the US Department of Education's Guide for University and College Administrators for Complying with the Drug-Free Schools and Campuses Regulations as part of the review process.

Biennial Review Purpose Statement

The biennial review of the College's DAAPP serves two primary purposes. First, to determine the effectiveness of the program and make changes as needed. And secondly, to ensure that violations of student and employee standards of conduct are enforced consistently. Conduct and sanctions related to BMCC's DAAPP are addressed later within this report.

Annual Distribution Procedures

Annually, and effective with fall term 2018, all employees and students will be made aware of BMCC's Drug and Alcohol Abuse Prevention Program via email. This email includes links to the BMCC webpage outlining the policy with additional links to reference documents, resources, prevention information, etc. Prior to each subsequent fall term, information will also be provided in BMCC's quarterly mailer that is delivered to all mail posts in its service district. Effective with winter 2018, new staff and faculty will be informed of the program during their New Employee Orientation and onboarding. Effective with spring term 2018, all new students will receive DAAPP information as part of BMCC's mandatory New Student Orientation. In this manner, BMCC ensures compliance with annual notification for all employees and students, including those newly hired or enrolled throughout the year.

Note: As of the date of this report, notification to all employees and current students has been sent via email. Notice of the DAAPP will be included in the spring term 2018 quarterly mailer.

Policies and Guidance

The College prohibits the unlawful manufacture, distribution, dispensing, possession, or use of alcohol or illicit drugs by employees, students, and visitors on College premises or as part of any College activity. Areas where the use is prohibited include: student campus activities, classrooms, school parking lots, roadways, leisure activity areas, and all offices or work areas considered college property. BMCC has developed policy, administrative procedures, and handbooks that describe code of conduct for both employees and students as follows:

- [Drug and Alcohol-Free College Administrative Procedure #03-2006-0003](#)
- [Student Rights and Responsibilities](#)
- [Blue Mountain Classified Association Contract](#)
- [Blue Mountain Faculty Association Contract](#)
- [Exempt Technical Employee Handbook](#)
- [Student Code of Conduct - Student Handbook](#)

Workplace Policy

In compliance with federal regulations Blue Mountain Community College has taken steps to ensure a drug-free workplace. Should an employee be convicted of a violation occurring in the workplace, under any criminal drug statute violation, will be subject to disciplinary action. Employees convicted of any criminal drug statute violation occurring in the workplace must notify the employer no later than five days after the conviction. Those employees that wish to seek help for drug or alcohol related problems are encouraged to access benefits through the College's Employee Assistance Program (EAP) or contact the Human Resources office to seek referral assistance. Please reference the [Drug and Alcohol-Free College](#) administrative procedure for more information

Disciplinary Sanctions

College Sanctions

The College responds to alcohol abuse and illegal drug activity by employees or students on a case-by-case basis and in accordance with its [Drug and Alcohol-Free College](#) administrative procedure. Details of each case are taken into consideration along with the outcome of any legal action against the individual. In addition to any penalties under federal, state, or local laws, employees and students found to be in violation of this administrative procedure may be subject to disciplinary sanctions consistent with employment contracts or BMCC Student Code of Conduct as found in the [Student Handbook](#) or [Student Rights and Responsibilities](#). Sanctions imposed by the College can range from a warning or disciplinary action up to and including termination of employment or expulsion from school. Other potential sanctions may include referral for prosecution and may require participation in approved drug and/or alcohol abuse assistance or rehabilitation programs. Additionally, as required by law, the College will report to a federal agency any employee convicted of violating a criminal drug statute if the employee is involved in work supported by that federal agency.

State of Oregon Sanctions

Alcohol

Minor in Possession: Any attempt to purchase or be in possession of alcohol by a person under 21 years is a class B violation. Penalties set forth in [ORS 471.430](#).

For the purposes of the Oregon Driving Under the Influence of Intoxicants statutes, for a person under 21 years of age, any amount of alcohol in the blood constitutes being under the influence of intoxicating liquor (class A misdemeanor).

Marijuana

Note: Due to changes in state laws regarding Marijuana, this information is currently under review and will be updated upon confirmation of updated information.

Delivery for consideration (selling, dealing, or bartering): Class B felony
Delivery not for consideration (less than one ounce): Class A misdemeanor
Delivery not for consideration (less than 5 grams): Violation
Unlawful possession (less than one ounce): Violation
Unlawful possession (more than one ounce): Class B felony

Controlled Substances

In Oregon, penalties for possession and distribution are determined by the Controlled Substance Schedule on which the drug appears. Examples from the drug schedules appear below. (Note: Most drugs appear on the same federal and state schedule).

Schedule I: Heroin, LSD, Ecstasy, Peyote, Mescaline, Psilocybin
Manufacture or distribution: Class B felony
Unlawful possession: Class A felony

Schedule II: Opium, Cocaine, Methamphetamine, Amphetamine, PCP
Manufacture or Distribution: Class B felony
Unlawful possession: Class C felony

Schedule III: Depressants, Vicodin, Anabolic Steroids, Codeine, Testosterone
Manufacture or distribution: Class C felony
Unlawful possession: Class A misdemeanor

Schedule IV: Valium, Xanax, Phenobarbital
Manufacture or distribution: Class B felony
Unlawful possession: Class C misdemeanor

Schedule V: Other less dangerous prescription drugs/small amounts of some drugs
Manufacture or distribution: Class C misdemeanor
Unlawful possession: Violation

For more information on State Laws and Sanctions, please refer directly to [Oregon ORS PDF475.752 – 475.935: https://www.oregonlegislature.gov/bills_laws/ors/ors475.html](https://www.oregonlegislature.gov/bills_laws/ors/ors475.html)

Federal Sanctions

The federal system establishes sanctions for possession and distribution of a controlled substance, based on the schedule of the drug and the amount involved. In addition, the statutory sanctions for possession and distribution are subject to the “Sentencing Guidelines for U.S. Courts.” Imposition of the guidelines may lead to higher offense levels and, thus, stricter penalties than otherwise indicated. Courts must make adjustments in the offense level for victim-related considerations, the defendant’s role in the offense, multiple counts, obstruction, and acceptance of responsibility. The guidelines establish sentences for each offense based on the defendant’s criminal history. Federal penal sanctions range from manufacture, distribution, or trafficking of

large amounts of heroin, cocaine, PCP, methamphetamine, Schedule I and II hallucinogens, marijuana, hashish, or any of their derivatives (30 years to life, regardless of the defendant’s criminal history) to possession of any Schedule III-V drug if the defendant has the lowest level of criminal history (0-4 months).

Further, if serious injury or death results from the crime, minimums of up to 10 years (serious injury) and 20 years (death) plus a fine of up to \$4 million may be added. These penalties may be doubled for defendants with past felony drug convictions. Finally, penal sanctions in the federal system are “real time” with reductions in sentences only for good behavior.

For a more detailed list of offenses and sanctions please visit, <https://www.deadiversion.usdoj.gov/21cfr/21usc/index.html>, Part D: Offenses and Penalties

Assessing Enforcement Consistency

BMCC seeks to ensure consistent enforcement of sanctions by providing evidence that similar infractions of the College’s policies are treated in a similar manner. Due process of alleged violation of conduct for both employees and students are outlined respectively in the [BMFA Contracts](#), [Classified Employee Contract](#), [Exempt Technical Employee Handbook](#), [Student Handbook](#), and [Student Rights and Responsibilities](#). The Vice President of Student Affairs serves as conduct officer for all student related allegations and the Director of Human Resources in consultation with the Vice President of Administrative Services facilitates investigation of all employee related allegations. Findings and disciplinary sanctions are determined in accordance with due process and based upon a preponderance of evidence. For the purposes of this biennial report, the table below documents the number of infractions for both students and employees over the last three years.

	Student Alcohol Infractions	Student Drug Infractions	Employee Alcohol Infractions	Employee Drug Infractions
2014-2015	0	0	0	0
2015-2016	0	0	0	0
2016-2017	3	0	0	0

The three documented student alcohol related infractions in 2016-17 were not on college property or at/during a college sanctioned activity. These infractions were related to off-campus violations of conduct required of students who are in representative roles for the college such ASG and/or Athletics. While these numbers are not sufficient for a DAAPP comparative baseline, we do anticipate that as a result of increased awareness and education of BMCC’s DAAPP that reporting of incidents and allegations may increase. This does not necessarily imply that this will result in increased student and/or employee infractions and/or sanctions. However, the lack of reported instances alone cannot be taken as evidence supporting an absence of alcohol abuse or illicit drug use within our student population and/or workforce.

BMCC has taken measures to ensure consistency in sanctions across cases by updating the content of and widely distributing the [Student Handbook/Code of Conduct](#) which is available on the BMCC website. This is shared with all new students as part of their mandatory new student orientation and is included in [Student Rights and Responsibilities](#) in the BMCC catalog. Additionally, BMCC recently updated its [Drug and Alcohol-Free College](#) administrative procedure and [Drug and Alcohol Prevention Program](#) website. Both of these resources are addressed and will be included in the mandatory new student orientation and annually required training for BMCC employees.

Assessing Policy and Program Effectiveness

Assessment of the effectiveness of the BMCC DAAP Program and related policies, is unavailable at this time. This biennial report with description of program elements, assignment of responsibilities, and clarification of goals serves as a baseline for future assessment of effectiveness and continuous improvement.

Measures that have been implemented at BMCC in this past biennium supporting the future effectiveness of BMCC's DAAPP includes investment in health and wellness supports for students such as the Student Health and Wellness Resource Center and the "[Getting the Right Help for Students](#)" publication that is available on the Colleges website as well as provided to every college employee. Additionally, conduct and individual of concern incident reporting tools such as [Maxient](#) for students and employees has been implemented along with a Behavioral Intervention Team (BIT). Most recently, the training and awareness resources [SafeColleges](#) and [MyStudentBody](#) are also now in place and being used at BMCC to increase awareness of BMCC's DAAPP as well as drug and alcohol related risks and resources

This concludes the 2015-2017 DAAPP Biennial Report for Blue Mountain Community College. The next DAAPP review and report will be completed in June of 2019 and will be shared with BMCC governance groups such as President's Cabinet, College Coordinating Council, and the BMCC Board of Education. Posting of the final DAAPP review and report for 2017-19 will be to the college's website by July 1, 2017

Appendices A - **DAAP Biennial Review Purpose Statement**

The biennial review of the College's DAAPP serves two primary purposes. First, to determine the effectiveness of the program and make changes as needed. And secondly, to ensure that violations of student and employee standards of conduct are enforced consistently. Conduct and sanctions related to BMCC's DAAPP are addressed later within this report.

Appendices B - DAAPP Employee Email Notification Template

BMCC Employees

The Drug Free Schools and Campuses Regulations (34 CFR Part 86) of the Drug-Free Schools and Communities Act (DFSCA) require an institution of higher education (IHE) such as Blue Mountain Community College (BMCC) to certify it has implemented programs to prevent the abuse of alcohol and use or distribution of illicit drugs by students and employees on its premises and as a part of any of its activities. The College is committed to maintaining a drug-free institution to create a safe and healthy learning and work environment and to assist its students and employees who may have problems with drugs or alcohol. In compliance with the DFSCA, the College provides information to its community covering the following areas:

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- Description of drug and alcohol programs that are available to students and employees

Please click here <http://www.bluecc.edu/support-services/safety/drug-and-alcohol-abuse-prevention-program-daapp> for BMCC's full Drug and Alcohol Prevention Program information. For questions, contact:

Dean of Student Development and Success (541) 278-5958

Director of Human Services (541) 278-5947

Student Health and Wellness Resource Center (541) 278-5965



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Blue Mountain Community College is an equal opportunity educator and employer. For complete EEO disclosure statement, please go to www.bluecc.edu/EEO.

Appendices C - DAAPP Student Email Notification Template

BMCC Students

The Drug Free Schools and Campuses Regulations (34 CFR Part 86) of the Drug-Free Schools and Communities Act (DFSCA) require an institution of higher education (IHE) such as Blue Mountain Community College (BMCC) to certify it has implemented programs to prevent the abuse of alcohol and use or distribution of illicit drugs by students and employees on its premises and as a part of any of its activities. The College is committed to maintaining a drug-free institution to create a safe and healthy learning and work environment and to assist its students and employees who may have problems with drugs or alcohol. In compliance with the DFSCA, the College provides information to its community covering the following areas:

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