



# Strategic Planning

## 2018-19 Departmental Planning Template

*Due by 12/08/17 - save electronically to the I Drive: "Strategic Plan Documents," "2018-19," by unit folder (example: Administrative Services); save under your department title name (example: 2018-19 Athletics)*

<b>Departmental Activity, Task, or Project</b> <i>What do you want to have happen, where, and when? Who is the responsible Lead? Are there activities from the previous year you want to roll over to the new year?</i>  <i>Example: By start of the new academic year, implement an academic early alert protocol that tracks students at risk for failing a class. Dean of Student Dev. and Success is the lead and will work in collaboration with designated faculty and the OOI.</i>	<b>College Goal/Objective</b> <i>Which of the College's 2015-2020 goals or objectives does this support or advance?</i>  <i>Example: #1 Students First and SEM Master Plan</i>	<b>Intended Outcome</b> <i>What will be the result of this activity?</i>  <i>Example: Increased course completion rates and student retention from term to term. Fewer SAP appeals.</i>	<b>Indicator(s)</b> <i>What will be the evidence used to measure success or determine accomplishment of the intended outcome?</i>  <i>Example: Course completion data by term and numbers of SAP appeals</i>	<b>Anticipated Budget</b> <ul style="list-style-type: none"> <li>• One Time</li> <li>• Start Up</li> <li>• On-going</li> </ul> <i>Are there new budget dollars needed to support this activity? If so, how much? Where is the funding coming from for this activity?</i>	<b>Status – Actual Outcome</b> <i>Document the results of your departmental activity based on intended outcomes. Include the status as follows:</i> <ul style="list-style-type: none"> <li>• Outcome met</li> <li>• Outcome in progress – will continue in the next year</li> <li>• Outcome no longer relevant</li> </ul>
<b>(Your Department Title)</b>					
Departmental Activity	College Goal/Objective	Intended Outcome	Indicator(s)	Anticipated Budget	
<i>Add rows as needed</i>					
<b>(Your Department Title)</b>					
Departmental Activity	College Goal/Objective	Intended Outcome	Indicator(s)	Anticipated Budget	

Template revised 10/04/17

Departmental Lead: \_\_\_\_\_

\_\_\_\_\_ Date

AVP or VP Approval: \_\_\_\_\_

\_\_\_\_\_ Date

**Questions or Need Assistance? Contact Tim Wilson X5856 [twilson@bluecc.edu](mailto:twilson@bluecc.edu) or Diane Drebin X5796 [ddrebin@bluecc.edu](mailto:ddrebin@bluecc.edu)**