

Blue Mountain Community College

Course Number: Course Title

Term 20xx

Xdays & Xdays: Time

Location

Zoom Information (if Zoom)

Instructor:

Email*:

Office:

Office Phone:

Office Hours:

*Email is the best way to get in touch with me, and I will endeavor to respond to your emails within 24 hours.

Course Description

Insert course description here.

Required Materials:

❖ *Insert required course materials, here.*

Insert related materials or course requirements here (Canvas/BMCC email access, etc.)

Course Objectives

1. *Insert course objectives/outcomes here (minimum 3-5)*

Course Requirements for Daily Class Work

1. *Insert course expectations/requirements for daily course work, if desired.*

Individual Conferences/Office Hours

Insert statement regarding office hours, if desired (the purpose, what students can/should use them for, etc.).

Assignments & Grading Breakdown

You will compose ___ major assignments for this course. *Insert any information concerning further grading requirements, if desired.*

1. Assignment 1 (___%): *explanation.*
2. Assignment 2 (___%): *explanation.*
3. Assignment 3 (___%): *explanation.*

4. *Continue as needed.*

The other components that will compose your final grade are as follows:

Insert any information regarding assignments, quizzes, exams, or other components that contribute to the final grade.

Insert policies regarding submission of assignments, if desired.

Grading Policy

Insert policies regarding how assignments are scored, including any rubrics or other grading breakdowns that are used.

Late Policy

Insert information regarding late assignments and homework.

Attendance Policy

Insert information regarding attendance requirements.

Please also note that **the last day to withdraw from this course is _____.**

Missing Class & Make-up Work

Insert information regarding making up missed work for absences, if desired.

School-wide Emergency Cancellations

Should emergency conditions (storms, dangerous road conditions, etc.) occur, please contact the college to see if classes are cancelled. Call (541) 276-1260 or go to the website at <http://bluecc.edu/>. You should also be signed up for the Wolf Call emergency alert system to receive notifications regarding Blue Mountain Community College during inclement weather or emergency conditions. Please visit the BMCC website to register.

Academic Integrity/Plagiarism

As a member of this college classroom community, a student is expected to be honest in all of his or her academic coursework and activities. Academic dishonesty such as cheating of any kind on examinations, course assignments, or projects, plagiarism, misrepresentation, and the unauthorized possession of examinations or other course-related materials, is prohibited.

Plagiarism is unacceptable to the college community. Academic work submitted by students is assumed to be the result of their own thought, research, or self-expression. When students borrow ideas, wording, or organization from another source, they are expected to acknowledge that fact in an appropriate manner, using proper documentation. Plagiarism is the deliberate use and appropriation of another's work without identifying the source and trying to pass off such work as the student's own. Any student who fails to

give full credit for ideas or materials taken from another has plagiarized.

Any student who shares his or her work for the purpose of cheating on class assignments or tests or who helps another to cheat or plagiarize is subject to the same penalties as the student who commits the act.

When cheating or plagiarism has occurred, the instructor will take academic action ranging from denial of credit for or assigning a grade of "F" on a specific assignment, examination, or project, to assigning a grade of "F" for the course. The student may also be subject to further sanctions such as disciplinary probation, suspension, or dismissal from the college.

In an effort to ensure the integrity of the academic process, BMCC faculty members may now use a tool called Turnitin to compare a student's work with multiple sources. It then reports a percentage of similarity and provides links to those specific sources. The tool itself does not determine whether or not a paper has been plagiarized. Instead, that judgment must be made by the individual faculty member. Because Turnitin is being used, please do not turn in assignments from previous or concurrent classes.

Disabilities/Special Needs Contact Statement

Blue Mountain Community College is committed to providing inclusive learning environments. Please notify us if there are aspects of the course that result in disability-related barriers to your participation. For assistance with disability accommodations, or questions regarding a disability that may need accommodation or academic adjustment, please contact the Health and Wellness Resource Center at 541-278-5965, Oregon Relay (711) for hearing assistance, or email disabilityservices@bluecc.edu.

Tutoring & Student Services

One service available to BMCC students is tutoring with either peer or professional tutors. For information about tutoring schedules and other services available to BMCC students to foster success, please contact the Student Success Center at (541-278-5954). Another service available to BMCC students is the online tutoring service called Smarthinking, which is available 24/7. Smarthinking allows you to upload a draft of your essay and request specific feedback. You will receive professional feedback from a credentialed tutor within 24-48 hours, and you can use this feedback to help you improve your writing. You can find a link to the Smarthinking service through our Canvas course site.

Course Schedule**

Week 1

Monday, _____

In Class:

Wednesday, _____

In Class:

Due:

Week 2

Monday, _____

In Class:

Due:

Wednesday, _____

In Class:

Due:

Week 3

Monday, _____

In Class:

Due:

Wednesday, _____

In Class:

Due:

Week 4

Monday, _____

In Class:

Due:

Wednesday, _____

In Class:

Due:

Week 5

Monday, _____

In Class:
Due:

Wednesday, _____
In Class:
Due:

Week 6

Monday, _____
In Class:
Due:

Wednesday, _____
In Class:
Due:

Week 7

Monday, _____
In Class:
Due:

Wednesday, _____
In Class:
Due:

Week 8

Monday, _____
In Class:
Due:

Wednesday, _____
In Class:
Due:

Week 9

Monday, _____
In Class:
Due:

Wednesday, _____

In Class:

Due:

Week 10

Monday, _____

In Class:

Due:

Wednesday, _____

In Class:

Due:

Our final will take place _____.

**Schedule is subject to change; days marked “TBA” in class allow for us to have some flexibility with our course topics, based on the responses and problems each student is having with the material. I may also be assigning handouts and small homework assignments in class that do not appear on the syllabus. For example, I may assign reading response questions that are to be completed with the reading for each class meeting.