

DECREASE EXPENSES

Top Priorities

1. Cut back on power by turning off lights and heat in buildings/classrooms when not in use. Move people into other buildings in the Summer and close down the ones that aren't in use. Efficient building scheduling. Energy conservation.
2. Change format or discontinue quarterly mailer — what is the ROI.
3. Develop and communicate funding plan for Farm 2.
4. Develop and communicate funding plan for Precision Irrigated Ag.
5. Reduce number of conferences attended as well as travel expenses (attend meetings via zoom, improve zoom).
6. Keep current website.
7. Reduce staffing – build a staffing module that supports the number of students we are serving today and does not exceed the funding we have at all levels. Evaluate every position for necessity, effectiveness, full-time, part-time. Address declining enrollment and reduce staff to line up with current enrollments. – See #1 on Improve Efficiencies.
8. Offer incentives to those near or at retirement age.
9. 4-day school/work week.
10. Evaluate consultants – use college employees where feasible.
11. Evaluate the effectiveness of Outreach spending.
12. Hire a procurement officer to consolidate ordering and find better pricing.
13. Assess each Center/Department; what do they have, what do they need, what needs to change, how can the overall department improve and what is the overall return on the investment. Set Goals! Departments put together a budget with the task of increasing enrollment, reducing expenses and improving efficiencies.
14. Transparent budgeting process.

Priorities to Consider

15. Evaluate Achieving the Dream — cost versus benefit.
16. Review actual savings generated by closing campus Christmas to New Year with paid time off for non-faculty.
17. Eliminate Innovation Fund (temporarily) — reframe to generate revenue.
18. Renegotiate faculty PERS so each faculty pays 6% like other employee groups.
19. Remove the use it or lose it budget strategy.
20. Budget training for each person responsible for a budget. Budget the non-variable expenses first; building repair and maintenance, PERS funding, reserve funds.
21. Utilize grants to their full capacity. Hire more work study students.
22. Evaluate and discontinue software that is not essential or being used.
23. Use what we have. (this is small but must add up to a large sum over time)
When they tore down our building, we moved into the storage shop by the gym. To do this they cleared that building out. Stacks of tables, file cabinets, etc...almost brand new. Right into the dumpster. We no more got our stuff out this summer and it was filled up again, and they're loading dumpsters as we speak. Annual yard sale.
24. Eliminate off-site storage facilities.